

Date: June 4, 2013
Time: 9:30 – 11:00 am
Location: T-269

Name	✓	School
Dave Anderson	✓	HS Administration, Chair
Bob Ennes	✓	HS Administration
Christene James	✓	Pharmacy
Jennifer Danielson	✓	Pharmacy
Eric Hausman		Nursing– <i>unable to attend</i>
Sarah Shannon	✓	Nursing
Brenda Zierler	✓	Nursing, IPE Scholar
Jill Morelli	✓	Medicine
Marjorie Wenrich		Medicine– <i>unable to attend</i>
Jean Garber		Dentistry– <i>unable to attend</i>
Wendy Mouradian	✓	Dentistry
Lawrie Robertson	✓	Public Health– <i>(to be represented by Ben Robinson)</i>
Steve Gloyd	✓	Public Health
Susan Kemp	✓	Social Work– <i>unable to attend</i>
Vicki Anderson-Ellis	✓	Social Work

Agenda

1. Opening Remarks by Dave Anderson
 - a. Next Month's Meeting venue changed to South Campus Center Room 322
2. Subcommittees
 - a. Updates & Items for Consideration
 - i. Governance
 - ii. Curriculum
 - iii. Facilities
 - iv. Communications
3. Overview of Board of Health Sciences Deans IPE Presentation – Dave Anderson
4. IPE Evaluation – Brenda Zierler
5. Other Business: none noted

Discussion

- Governance
 - Governance Subcommittee plans to have a draft of the governance structure ready around August, since there are so many moving parts Dave will write up the initial draft hitting the major points, and will bring it to the Implementation Committee for feedback, then we'll take the model to the Board of Deans
 - The completion of this model backs up to the September school year, so we need to keep everything running in parallel in order to complete everything on time
 - We discussed a name for this IPE initiative during the last meeting, there were lots of ideas but little consensus
 - We sent out the ideas to everyone in the subcommittee to get feedback, and will take the top 2 or 3 to the Deans next week

- Emphasized that the governance subcommittee members are responsible to take the information back to their deans so it's not a surprise
- There is general support for the IPE initiative, but there is some pushback when it comes to details, the deans will need to take the lead with each of their schools
- Curriculum
 - Renamed the curriculum "Foundations of Interprofessional Practices Curriculum"
 - We have created a list of the 7 events that will be taking place next year and budget estimates for both
 - We have been meeting with the associate deans and they have had a good reaction to this curriculum, we paired that with a little bit of an ask for a small amount of funding
 - Per Bob Ennes, the room charges for Hogness and South Campus Center will be eliminated, as this is clearly coursework, although there is not a specific course number to go with it. He'll take care of making sure that
 - Per Brenda Zierler, there are some budget errors relating to ISIS that need to be corrected
 - The budget handout will be helpful to the Governance committee to see the general parameters
 - We met with Emiko Tajima, associate Dean for Academic Affairs at the School of Social Work, and there is a possibility to expand the School of Social Work's current service sites to include other schools and become IPE activities
 - Upcoming meeting with the School of Public Health in July
 - For the Board of Health Sciences Deans meeting it would be useful if Dave had a list of the names of people everyone is meeting with within the Schools
 - Some early work has been done with the Center for Medical Education
 - Lynne Robins and Sara Kim are interested in partnering with us to create metrics to measure IPE Curriculum.
 - Per Wendy Mouradian, the School of Dentistry Curriculum Committee just voted to make IPE a curricular requirement
 - 55-60 dental faculty members are expected to attend a development session June 16 and 17, at which Dave and Brenda will both be doing short presentations on IPE, Dean Frumkin will also be speaking, as well as some WSU faculty members. It has been very effective to have the cross-disciplinary speakers providing IPE input to the School of Dentistry
 - Everyone is welcome to attend, Wendy will send the agenda out via e-mail
 - It has been useful creating the documentation for curriculum, but it has been time consuming. It's important to recognize the different audiences that care about different aspects of IPE that we need to address individually.
 - The first stage will be getting the framework in place now, and then having proof of concept to continue to develop over time the curriculum
 - The schools face governance and curriculum challenges currently that are mirrored in some of the challenges we are facing.
- Facilities

- Had further discussion on the site we located, and created a narrative scope of the what we want to do with it (see facilities handout).
- We want the designer to help us by providing broad generalities as to how to create the space we want but not dictating to us, this narrative should achieve that
- We determined that 9 students per station was the optimum amount based off of previous active learning spaces, nothing different has been used since MIT developed their space and it seems to fit our needs, the space will need to fit 126 students in 14 stations
 - Dave brought up that 9 is proportionately different than the number 6, the number of the health Sciences schools.
 - Discussion was that use of the IPE program will not be proportionate since student enrollment in each school is not equal .
 - Some support space associated with this learning facility will be needed as well, and additionally we'd like several small breakout rooms that could be used as classrooms when not in use.
 - Odegarrd has alcove spaces along the wall to use as breakout spaces, however that seems to be because of an existing element, should that design be successful we can adjust our plan, but breakout rooms seem to be a better approach for us.
 - The document handed out is a statement of needs for our space
 - Dave noted that having one monitor per station may not be the best design if the stations are circular, requiring students with their backs to the screen to turn around.
 - There was discussion and semicircular tables were discussed as well as options for multiple monitors per table.
 - The monitors are to serve as "flip charts" rather as screens students are focused on while at their stations. It was thought to be likely that students would use their laptops as well.
 - It will also be necessary for every station to have the ability to amplify a person's voice, including the instructors station
- The subcommittee is hoping to engage a designer by next month.
- We'll need to talk to the Board of Deans, and split up this facilities request.
- Please review the facilities handout in detail and provide feedback to Bob Ennes
- Communications
 - The Communications Subcommittee has been discussing the names proposed by the Governance Subcommittee
 - The Communications Subcommittee includes members who communications professionals from outside of the 6 schools, advancement, staff, and students they agree that the name should include active verbs
 - Many of the names the governance subcommittee has proposed the Communications Subcommittee felt were too long, and it would be beneficial to have an acronym associated with it
 - UWELL was proposed, but feedback was received that this may sound too much like a wellness program

- Lawrie and Brenda provided Vicki with some information to work into a preliminary communications PowerPoint targeted towards an internal audience, Vicki is currently working on completing it
- The Communications message need to have 3 targets, the provost, faculty, and students
- The Communications Subcommittee has set up a schedule to work on address a different stakeholder each month by evaluation what each target audience wants to know about and would value in the IPE initiative, using September as their end date and working back from that
- Have been working on identifying a varied based material set, including brochures and other reprinted works
- Overview of Board of Health Sciences Deans Meeting Presentation
 - This is a rough draft of the discussion elements that Dave would like to talk to the Board of Health Sciences Deans about (see handout). There are 3 main sections:
 - **Progress:** Dave will highlight specifically that we've broken the program into 2 phases.
 - **Plans:** This will be an overview of where do we go from here, including a discussion on model development and preparing them for the breath of commitment that will be needed for Phase 1B, particularly the financial and facilities element. This fall will bring proof of concept with Phase 1A.
 - Dave will address highpoints of each subcommittee, including what needs to be in place for this fall and for next fall, and give the deans a chance to weigh in on whether the plans are following what they envisioned.
 - At this point he will not be presenting any hard numbers, but will be getting them used to the plans first.
 - Subcommittees should begin developing specific budget data to have ready when requested by the deans.
 - Facilities continue working on the design
 - Curriculum refine the budget that they provided today
 - Communications start getting estimates on printing materials, and other communications
 - We will include and ask with Phase 1B
 - **Challenges:** (renamed from "Inertia" after some discussion) This is asking the deans to continue to be supportive of the IPE initiative, and lead there schools in that proving the approval and support from the top down
 - The name chance to "Challenges" places the emphasis on the momentum and moving forward.
 - Share the timeline of what we can realistically have in place by September 2014.
 - Include discussions on the scope of what we're doing, find out what critical elements they want the focus to be on, and if they are okay with how we have grown this initiative, and find out if this is the scope that they envisioned.

- There is also a branding issue to address, do they want there to be a specific focus to brand this initiative.
- Is there a theme to this IPE initiative? The shared element between schools is accreditation, it isn't known if there is another shared theme. This may be something to ask the Deans to think about as they consider branding.
 - Examples: Accreditation, Social Justice, Triple Aim, Prevention
- IPE Evaluation
 - Brenda has had meetings with 4 out of 6 Deans so far to discuss her role as the IPE Scholar
 - They want faculty involved in IPWE scholarship, including manuscript writing and document writing, and evaluation
 - Brenda has also recently been appointed the Associate Editor of an IPE journal, and may be requesting contributions from members of the IPE Implementation Committee

Action Items

Item	Action Item	Date Added	Assigned To	Date Due	Status
List of who committee members have met with	Compile a list of the names of people the subcommittee is meeting with within the schools	06/04/2013	Subcommittee Chairs	06/07/2013	In Process
Feedback on facilities handout	Review the facilities handout in detail and provide feedback to Bob Ennes	06/04/2013	All Subcommittee Members	07/28/2013	In Process

Next Meeting: Tuesday, July 2, 2013 South Campus Center Room 322