Start-End time: 9.05am – 9.37am

1. **Events Update/Debrief/Planning**
   a. **Writing accountability group** – Seems to be going well. A couple participants have said it’s been even more helpful than they anticipated. If a couple people are interested in continuing, we could start advertising for one to start the new year.
      o Yes! Has been more useful than anticipated. To continue next year.
   b. **Coffee hour** (12/7-12/11) – day/time/host?
      o Rayne & Becca – Wednesday 12.09.20 – 9.00am
      o [https://washington.zoom.us/s/96488971501](https://washington.zoom.us/s/96488971501)
   c. **Happy hour** (12/14-18) – day/time/host?
      o Becca & Ana – Thursday 12.17.20 – 5.30am
   d. ‘Science Blast’ research symposium will be 1/28 (paired with the OPA’s next postdoc orientation event in the afternoon).
      o PDs give 5min talks, we need to pick a few categories & each actively recruit a few speakers, then solicit additional ones – no abstracts, just titles. Could include a ‘fun’ section like “What I love about research” or science side-gigs (sci-comm, science illustration, etc).
      o Becca has emailed a couple of people (eg. physics education, neuroscience, engineering)
      o Advertise this month – Dan?
      o Split by category and cold-email postdocs
      o Duration will depend on number of speakers; segments split by field, might be discontinuous; require a volunteer moderator
      o Will start in the afternoon according to Bill’s availability
      o Post event networking
   e. Diversity statement?
      o Share google doc in dropbox to work on it together

2. **Newsletter**
   a. **If you have anything you think would be interesting to include in the newsletter,** Dan has set up a folder in the dropbox, so you should put things there. There’s a doc in there for link sharing as well. Deadline?
   b. **Publication highlight?**
      o Will be useful to forward postdoc achievements to Dan
   c. **Any known awards/grants/jobs/PD to highlight?**
- Becca to email Kim if she has any leads on postdocs to feature
- PD to follow on twitter?

3. Website
   - Alexis got the website fixed!! Yay! She’s working on a summary document to put in the dropbox for future reference.
   - To update Who We Are page, should all give a photo to Marcus for him to update the ‘roster’.
     - Marcus to update the board on required details of photos and/or links to web page (eg. LinkedIn or FB or Twitter or website)
   - Everyone please poke around on the website & catalog any broken/empty pages/links so we can work on adding resources, including some kind of page about UW’s relationship with paid direct postdocs. Also resources about housing – Fred Hutch’s website has some good info we could include.
     - Becca to start excel sheet in dropbox for updates to be added to the website

4. Union updates
   - To tweet updates on upcoming union meeting on Dec 3rd, 2020

5. OPAL updates
   - Becca to check with Bill if the OPA is interested in sponsoring a board member to the National Postdoc Association conference in April 2021
     - https://www.nationalpostdoc.org/page/2021AC

6. Social Media updates
   -

7. Updates from postdoc diversity alliance
   -

8. Updates from Peer Mentoring Group for K99 / K-awards
   -

9. AOB
   - Budget: $6,778.42

10. Possible events
    - Presentation from UW library to show the impact of our research, especially important for postdocs transitioning to faculty positions
    - Becca to email librarian about possible interest in speaking at the ‘Science Blast’ symposium

11. Dropbox
    - Made 2020-2021 folder
    - Need to make more space in Dropbox? Any ideas? Maybe download the old folders, zip it on the desktop and drop it into the box again?
      - Rayne will try this
12. Next meeting: **Tuesday, Jan 5th 2021, 4pm**  (https://washington.zoom.us/s/92240444558)